

ASSISTANT PRODUCTION ACCOUNTANT

Emma Hunt

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PERSONAL STATEMENT

I am passionate about building a career in TV & Film. I have worked as an accountant for 20 years and have many transferrable skills & knowledge. Through my production company I produced two seasons of an award-winning web series and have volunteered on several short films. I am organised, self-driven, enthusiastic, hardworking, and keen to learn.

SCREEN INDUSTRY ROLES

Production Accountant, Like My Brother, Naked Emperor 2024
Producer, Incoming: The Wives, Little Red Fox Productions, 2023
Producer, Incoming: Words of War, Little Red Fox Productions, 2021
Production Co-ordinator, Half of Me, Choo Choo Productions, 2019
Production Co-ordinator, Half of Her, Choo Choo Productions, 2019
Production Co-ordinator, All of Me, Choo Choo Productions, 2019
Second Assistant Director, The Association, Girls Act Good, 2018
Line Producer, Crash Test Divorce, Choo Choo Productions & December Media, 2017

THEATRE ROLES

Producer, Brothers, Little Red Fox Productions, Adelaide, Edinburgh & Melbourne Fringes 2022
Stage Manager, Community, and Independent theatre, 2003-present

SKILLS

I have a fundamental knowledge of Money Penny software.

EDUCATION & TRAINING

Set Educated Certificate (2023)

AFTRS Production Accounting Industry Certificate (2023)

Australian Society of Certified Practising Accountants (2003)

Bachelor of Commerce - Accounting (1999)

Bachelor of Arts - Japanese (1999)

EMPLOYMENT HISTORY

BP Australia - AsPac Aviation Performance Advisor (2016-2023)

BP Australia - ANZ Cash & Working Capital Advisor (2012-2015)

BP Australia - ANZ Cost Team Leader (2010-2012)

BP International - Performance & Reporting Analyst (2009-2010)

BT Openreach - Finance Manager (2007-2009)

Telstra - Finance Manager (2005-2007)

Telstra - Finance Analyst (2001-2005)

Telstra - Finance Graduate (2000-2001)